

The Carr Center Board of Directors

April 30th, 2020

4:00 pm—SPECIAL MEETING

In attendance at Carr Center via Webex:

Cindy Baker	Katie Brown
Allison Weeks	
Chad Tyson	Carter Brown
Mary Perone	Danielle Knox
Darin Alexander	
Kevin Pinson	Erin France
Dillon Parry	

Cindy called meeting to order and briefly outlined our hiring process. Over the course of two weeks and multiple sessions the executive committee updated job description, advertised on Indeed, narrowed candidates with educational and locational requirements, conducted interviews, selected Becky Clawson and made an offer.

Becky Clawson's official offer will be an addendum to minutes. We tried to align our offer with previous director's pay scale, increasing to a forty hour week and netting out newly offered health insurances. Motion was made to ratify the offer by Carter Brown and was seconded by Kevin Pinson. There was no opposition. Cindy added that Becky is very excited to step into this role. We feel she is bringing a complete package to the position. Becky will starting on May 26th.

It was noted that we really didn't receive a full two weeks notice as Kim started her new position during the second week of her notice and was largely unavailable.

Open Items:

- Email - Carr Center email has been set up for Cindy
- Passwords - still working through some password issues
- Best Locks have changed locks as a matter of best practice
- Fellers Grant- Katie and Chad are working on this. Marty is pricing vans for board review
- PPP Loan- Kevin Pinson signed document for loan. This will help get staff back to work in a planning/strategic capacity. The amount was \$64,780.
- United Way Funding- Becky Clawson of UW has indicated that there should be no adjustment in funding, with the exception of shut down. Also, there will be no formal application process for 2020.
- We requested from Staci a current census of employees at 30+ hours to determine eligibility life, disability and health insurances.

Meeting adjourned at 4:40pm