

Executive Director Report

August 2020

Personnel:

- Adult Day opening Sept 21
- Youth Services working 100%
- Carr Go is increasing

Youth Services:

- Hired a new part time/PRN Speech Pathologist to take on evening clients we are currently screening. Allison Palmer will begin on October 19th.

Adult Day Care:

- We had three eligible clients for telephonic services, but none opted in.
- Set for opening on Sept 21. ZMCHD is working with Ohio Dept of Health on the testing element of the reopen orders. They are trying to get that requirement dropped because its very difficult to get test kits.

Grants and funding:

New:

City of Zanesville: Education program \$27,630 in donated supplies and services Received

City of Zanesville: COVID Supplies and relief \$5774

Pending:

Straker/UW Application for Education program: \$12,710 (Teacher salary)

Updates:

Board of DD- PPE: \$321.96 Utilities: \$3,160.48 Received

Thrivent: Placed a call to Thrivent for guidance on application

Events:

Cake Auction:

- Letter campaign Aug 14 calls made by Aug 28
- Current total in \$20,450

- Email to outstanding donors 09/10

Operations misc.:

- SEAT error: We have an extra payment in Sept from SEAT due to an error in their bookkeeping. We have been underpaid the last 3 months total \$8,730.18 this means we are averaging \$6000 each month in revenue
- Van purchase: see attached for quote
 - Fellers \$15,000 grant in early 2020
 - Talked with Wayne Wycoff at Stratos and we can make the payments through that account if we finance the Van.
 - Seeking additional grant funding for the Van purchase in the meantime [United Way, Taylor McHenry, and MCCF]
- Lexia Learning: It is my preference to discontinue our relationship with Granville Christian Academy and Lexia Learning. This is not directly benefitting our center and is an expense that I feel is unnecessary currently. Expense: \$ 1240 Granville Christian Academy covers \$1000 and we get 4 licenses they get the rest.
- Heather Dolen has received the reports she wanted to review

Upcoming Media focus:

June- Golf outing and the Re-opening WHIZ Radio June 26 Evening News TBD

July- Cake Auction (Toddler Story)

August- Cake Auction (Adult Day story)

September- Cake Auction (Special Riders Story)

October- Literacy

November- Falls prevention/ Flu and Pneumonia vaccine

December- Year in review Donor thank you with outcomes