

# September 19, 2016

## EXECUTIVE DIRECTORS REPORT

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### Financial Affairs:

- Implemented rate increase in August to \$58.00. National average of ADC is
- Care Coordination- one year one client
- Family Caregiver stipend. Offered by AAA9 after conversation with Diane Phillips. \$750 to each family to the end of the year. Tell your friends.
- Bus accident \$400 damage to our bus. Not closed yet.
- Golf Outing Fundraiser at Eaglesticks this year. We need raffle/door prizes, teams, and assistance to run the event.
- currently have one student in reading tutoring and 2 in online reading.
- Speech shutdown in August
- Employee benefit committee

### Programs:

- Just completed annual Passport Survey. (AAA9) Extended this year due to HCFA and Older Americans Act interpretation. Performed very well with compliments from the reviewers.
- Social Work intern Marlee Andrews. Working in youth and ADC.
- Special Riders will end Sept. 26. Special thanks to Community Bank and Century National Bank for volunteer hours. Thanks especially Theresa Kanavel, weekly volunteer and backrider, and Jane Johnson, board members.
- Two trainings for DODD Imagine Portal. Training upcoming for CACFP food program.

### HR:

- resignation of Michael Adkins as maintenance and bus driver. Retained as Activity Director.
- hired Gary Sharp, retired pastor, current school bus driver and school maintenance.
- acquiring additional on call bus driver, who will be trained as aide. Has equestrian interests.
- hired ADC aide to fill in for current long term absences.
- Jane Boggs

### Marketing:

- speaking engagements as a requirement of United Way participation. (Nestle) Also attended Kellogg event and Habitat for Humanity.
- presentation at Interim/ Casemanagers
- Live at Noon monthly
- Radio spot this am.
- Discussion upcoming with Jay Benson for web page coverage and Erin France with monthly radio spotlight as suggested by Ron Bucci
- Helen Purcell Style show